Management and Oversight of Acquisition of Services Process (MOASP)

10-11 June 2004

Linda Fountain
WR-ALC/PKPB
2-1102
Linda.Fountain@robins.af.mil

Statutory Requirements

- Section 801, 2002 National Defense Authorization Act (NDAA), Public Law 107-107 mandates
  - Management review structure for oversight of service contracts
  - Designation of Official responsible for management
  - Collection and analysis of service contracts data
- AFPEO/SV (now CM) established March 2002
- USD (AT&L) directed Services to develop oversight process to implement Section 801 and delegated oversight to SAF/AQ
- SAF/AQ delegated management and oversight for all services acquisitions not in another portfolio to AFPEO/CM as Designated Official (DO) for AF
  - With a total planned value > $100M
  - Any A-76 study > 300 full time equivalents (FTEs)
  - Any services acquisition designated as special interest

Statutory Requirements cont

- Section 2330, Title 10 U.S.C. requires a Designated Official (DO) for the management of services in each department or agency to:
  - Ensure that services are procured using contracts and task orders that are in the best interest of DoD
  - Ensure that contracts or orders are compliant with statute and policy
  - Review acquisitions for performance based implementation and approve, in advance, procurement of services not performance based or to be acquired by an agency other than DoD
  - Section 2330a. requires tracking of purchases for services in excess of the simplified acquisition threshold (SAT)

Exceptions to Performance Based Service Acquisitions (PBSA)

- FAR 37.102 requires performance based contracting methods to the maximum extent practicable except for
  - Architect-engineer services acquired under 40 U.S.C. 541-544 (see FAR 36)
  - Construction (see FAR 36)
  - Utility Services (see FAR 41)
  - Services that are incidental to supply purchases

DoD Implementation

- Defense Federal Acquisition Regulation Supplement 237.170 Prohibits:
  - Acquisition of services through a DoD contract or order that is not performance based unless:
    - Approved by a DO if <$50M or
    - Approved by the Senior Procurement Executive (SPE) if >$50M
    - This conflicts with AFMC MOASP threshold of $100M; use the $100M threshold per HQ AFMC/PKV
  - Award of a contract or order for services by an agency other than DoD, unless approved IAW agency procedures
    - Subject to Economy Act
    - Procedures for processing MIPRs and Economy Act D&F in local MIPR Guide http://pkec.robins.af.mil/BusiPlan/MIPRGuide.doc

Air Force Implementation

- USAF MOASP approved by OSD 7 Feb 03
  - Oversight and review > Simplified Acquisition Threshold (SAT) to $100M
  - Annual reporting required for all actions >SAT
- AFMC MOASP approved by AFPEO/CM 11 Feb 04
  - Oversight and review from ≥$5M to $100M applicable all AFMC services acquisitions (Other Contracting)
  - Exceptions: Non-appropriated fund services, construction, architect/engineering, housing/utilities privatization
  - AFMC Center Commanders delegated authority as DOs within AFMC from ≥$5M to $100M and for Information Technology (IT) ≥$5M to <$32M
    - Delegation permitted to 2-letter level
    - Re-delegation permitted to 3-letter level from ≥$5M to ≤$10M

Air Force Implementation cont

- Pre-Award - DOs provide advance approval for all services to include Acquisition Plan (AP) (or Alternate Plan IAW Atch 1) and certifying services are performance based with appropriate metrics
- Post Award - DOs conduct review and report “significant” variations
- Annual reporting of all services required using DD350 data
- DO authority >SAT to <$5M not identified; centers allowed to develop MOASP or use existing procedures

WR-ALC Implementation

- WR-ALC MOASP policy guidance in coordination
  - CC Letter delegating DO authority in accordance with AFMC MOASP
  - Use of existing procedures >SAT to <$5M for all services acquisitions to include Advisory & Assistance Services (A&AS) approval process, MIPR approval process, and PBSA processes
  - AE is OPR; PK is OCR for local process
  - Details of local process to be developed
- Information on MOASP is located on PKPB services webpage http://pkec.robins.af.mil/PR/PKPB/SrvcKs.htm

Relationship of MOASP to PBSA Quality Process

- SAF/AQ now including management and oversight (M&O) concept in all services instructions and guidance
  - USAF MOASP and AFMC MOASP
    - Use key contracting milestones/events as management controls in pre-award phase
      - Address objectives and metrics in AP with approval by Acquisition Strategy Panel (ASP)
      - Objectives and metrics included in RFP and made part of contract
      - Acquisition strategy documentation required for all services acquisitions >SAT
      - Approval by DO prior to release of draft RFP and after completion of source selection for review of contract management controls (Performance Plan)
    - Post-award review and report to DO required no later than 30 days after contractor's final assumption of workload and annually thereafter

Relationship of MOASP to PBSA Quality Process cont

- Changes in final revision of AFI 63-124, Performance Based Service Acquisitions
  - New requirement for multi-functional team (MFT) to determine how M&O will occur on contracts
  - Mandates performance management documented in performance plan and annual reports IAW MOASP by the MFT
- Draft AFI 63-125, Quality Assurance Program for Services Acquisitions
  - Integrates performance measurement with contract management
  - Defines performance-based management (PBM) as use of performance measurement information to manage and improve performance and includes 6 steps MFTs use to establish PBM program
  - Establishes CO as authority on Performance Plan